

## Minutes TUEC Meeting December 9th, 2014

### Participants:

Iris Dillmann (minutes)  
Bernd Stelzer  
Anadi Canepa  
Rüdiger Picker  
Scott Oser  
Catherine Deibel (via Skype)  
Dieter Frekers (via Skype)  
Khayashar Ghandi (via Skype)  
Zaher Salman (via Skype)

### Topics:

1. Acceptance of last TUEC minutes and minutes from meeting with directors
2. AGM 2015
3. AOB

1.) The previous minutes were accepted and are available online. The minutes from the meeting with the director can also be accessed online. Iris and Bernd will send out an email to the TUG mailing list with some announcements (about the meeting with the directors, and ask the users to let us know if there are urgent matters to discuss with the directors in the next meeting; also reminder for the Science Week 2015).

2.) AGM 2015

Iris has sent around a to-do list and suggestion for the timeline and schedule of the AGM. Timeline:

- Announcement: end January, early February 2015 (check with ARIEL Science Workshop announcement; meeting Jan. 6<sup>th</sup>, 2015);
- Deadline for submission: beginning of April 2015 (April 2<sup>nd</sup> is before Easter)
- Announcement of student talks: beginning of May 2015
- Science Week: July 6<sup>th</sup>-10<sup>th</sup>; presumably Mon collaboration meetings, AGM and ARIEL on Tue/Wed/Thu (order to be discussed); MMS-EEC on Mon (Tue closed session); SAP-EEC on Fri/Sat

Speakers will be nominated/suggested by TUECs. The list will also depend on who is speaking in the ARIEL Science Workshop (first preparation meeting on Jan. 6<sup>th</sup>, 2015; Iris will participate). It was discussed if we should also ask for one external high-profile speaker. However, "invitation" means that no financial support can be given from the TUG, Iris will discuss with David Morrissey and Reiner Kruecken if a support via the colloquium budget is possible.

Suggested schedule for the AGM:

- Welcome (15min), Lab report (J. Bagger and/or R. Kruecken, 45min?), then 1 “external” talk
- 3 sessions with contributed and student prize talks
- TUG student prize ceremony and Open discussion with directors and TUECs (estimated 45-60 min)
- Social BBQ

This draft includes 8 talks and one “external” talk (would need longer, 45+15min?). We decided to keep the spots for our “nominated” talks open until May when we know how many applicants we have for the student prize talks.

Poster submission: is open to everybody (but should be related to TRIUMF). The posters should be accessible during the lunch break and the BBQ and – if possible – also during the ARIEL Science workshop (to be discussed). Suggestion was auditorium but then we need to move the poster boards in and out, and there is no food allowed. How about the corridor from the reception to the workshops (entrance, right)? We need an estimate how many posters we will have.

Application for student prize talk: Name, title of talk/thesis, up to 6 months after PhD, abstract up to 1 page (font size 12, ca. 3000 characters without spaces), name and email of referee for letter of reference, scientific CV as pdf (no age, no gender, no picture). The LoR should be sent to tug@triumf.ca (send reply with confirmation) or we create a new email AGM2015@triumf.ca.

In the registration form for the AGM we should have an extra field if there are topics to discuss. BBQ-“fee” of C\$20 can be wired (with ARIEL-BBQ fee) or paid in cash (need payment confirmation). We should then distribute food and drink tickets or bracelets.

It was decided to ask the TRIUMF-IT to create a homepage for this submission (and do not use INDICO since it is very restrictive), similar to the TRISEP summer school (Iris).

#### 4.) AOB

- Next TUEC meeting: mid to end January 2015 (not during EEC meetings, Jan. 21-24).

- Mailing list: Niki Martin sent out an announcement for subscription to the Canadian member universities. We have now ca. 150 members on the mailing list. Every TUEC should also motivate his/her colleagues to subscribe. We did not send an email yet over the FRIB or JINA mailing lists for the US-american nuclear physics community since TRIUMF is not a member.