

22 October 2012

**TO:** Colin Gay, Chair, Policy & Priorities Committee (PPAC)  
**FROM:** Nigel S. Lockyer, Director, TRIUMF  
**RE:** Charge for Nov 2012 meeting per Five-Year Plan 2015-2020

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TRIUMF is currently preparing its five-year plan for the years 2015-2020. This is part of the process for obtaining TRIUMF operating funds for that time period. The plan will include a number of new initiatives and the continuation of many ongoing projects, especially the Advanced Rare Isotope Laboratory (ARIEL). Not all the projects or programs that have been proposed for inclusion will make it into the final plan. As part of the vetting process PPAC is being asked to review the projects and programs for their suitability to be included. In addition to the set of project descriptions with crude resource estimates, PPAC will be given some summary information about TRIUMF's resource planning in advance of the November meeting.

PPAC will be assessing whether and to what extent TRIUMF should dedicate resources to these projects and programs. The vision, projects, and programs are to be judged considering three criteria:

1. Potential for scientific impact considering the required TRIUMF resources;
2. Benefit to the Canadian university research community;
3. Benefit to broader Canadian society and industry; and
4. Technical feasibility, readiness, and likelihood of success.

The committee should address the following items in its report:

1. Comment on whether the vision established in Five-Year Plan 2010-2015 (as stated in the formal report in Chapter 2.1, pg. 27) still applies for the next Five-Year Plan.
2. PPAC will be presented with comments from the Director and several Division Heads about commitments already in place and available resources that will constrain the Five-Year Plan 2015-2020. Comment on whether these expectations are sufficiently well-understood.
3. The set of roughly eight dozen proposed programs and projects have been grouped according to the categories used in the TRIUMF Commitments List. Please comment on top priorities within each program group and relative weighting between groups taking into account the interdependencies.
4. Please provide any additional guidance on how TRIUMF should prepare and support the proposal for Five-Year Plan 2015-2020.

The November in-person meeting of PPAC will be a key element of your work to fulfill this charge. Based on your deliberations, please prepare a short report for public distribution by November 16, 2012. Your advice will be an essential input to preparing the outline for the next Five-Year Plan and we will use your priorities to guide our efforts in developing resource-loaded schedules and an overall work plan for the 2015-2020 era. Your committee, along with additional stakeholders, will have an opportunity to comment on the proposed plan in late spring 2013.