

TARA Executive Meeting Minutes

AAPS Meeting Room: Thursday October 29, 2015

Meeting commenced at 13:55 PM.

Attendees:

Jean-Michel Poutissou

Roy Moore

Corrie Kost

Harvey Quan

Dana Giasson

Andy Hurst

Absent:

Jim Hanlon

1. Agenda

- Approval of previous minutes from February 05, 2015
- Business Arising
- Membership Status
- Benefits
- Next Annual General Meeting
- Recent changes a TRIUMF
- Any other business

Approved: Agenda and also the Executive Meeting minutes of the last TARA meetings held on Thursday February 05, 2015.

2. Business Arising

TARA website to have the following changes with Corries assistance:

- obituaries to be archived after 1 year
- new headings and subsections
- meeting minutes split into TARA Executive or TARA Annual General Meeting
- add a visitor counter which can also identify global location

Roy reported broken links on the TARA Website, Corrie to fix.

TRIUMF HR Newsletter accessible manually through TARA website via Corrie's posting.

To post in the Upcoming Events" section, the procedure is to send it to Corrie and he will post it (example: Retirement related, symposium information).

It was suggested to have the option to subscribe to changes on the TARA website to inform members via a "new content notification" message. Instructions could be posted to show members how to activate the notification for the different web browser (example: Mozilla web browser instructions).

Corrie will be posting the TRIUMF 40th Anniversary Proton Beam on the TARA website.

3. Membership Status

TARA members at 123, 10 deceased, 8 emails not working.

It was reported that Lynne Lemessurier will not be joining TARA Executive, Andy to confirm through Brian Minato.

The search to contact Ivan Entchevitch will not continue, Corrie reported that many attempts were made to contact him.

It was suggested that Mike Brigham may want to join the TARA Executive.

There is a 1 sheet TARA information page that should be included in the TRIUMF employee exit package, JMP to confirm this with Josie Farrell.

There is also the Associate member sign-up information for joining TARA, Dana to follow up on this.

Andy suggested to get a past employees list from HR.

4. Benefits

Shirley Tang reported no changes for the end of November Status Report for Retirees.

Jim to address the benefits for TARA membership.

TARA events will include family in the invitations.

5. Annual General Meeting

Date: November 26, 2015

Theme: 20th Anniversary event for the Proton Therapy Department for past and present employees with Tour and Refreshments.

Shedule:

Executive Meeting: 1:30 – 2:15

Greet: 2:15

Tour: 2:30 – 3:30

AGM: 3:30 – 4:00

Presentation: 4:00 – 4:45

Party: 5:00

6. Recent changes at TRIUMF

The Director has shuffled some of the Senior Management positions after the departure of Lia Meringa. There is also an increased funding of 43 million dollars for TRIUMF.

7. Any Other Business

Honourable mention for George Mackenzie, Mike Craddock, Gerardo Dutto for their contribution to TRIUMF.

Meeting adjourned at 3:10 PM.