



TRIUMF ALUMNI AND RETIREES ASSOCIATION

TARA Minutes January 12th 2010

Attendees:

Melissa Baluk
Michael Craddock
Tamara Hurtado
Peter Jackson
Jennifer Kaban
Corrie Kost
Tim Meyer
Roy Moore

The meeting was called to order at 10:38am

1. Election of committee positions

It was agreed that the following committee positions/responsibilities would be:

Roy Moore:

To be President for a term of 1 year.

Melissa Baluk:

To be Secretary responsible for full membership database – using Microsoft Excel – accessible by committee members only. Updating of partial (those members who provided permission) membership on the web site with access to be controlled by user password.

Tamara Hurtado:

To act as membership secretary and any related questions.

Corrie Kost:

To act as General Secretary – handling minutes.

Tim Meyer:

To represent employee liaison for this group.

Mike Craddock & Peter Jackson:

Designated as members at large.

2. Improvements to TARA Website

Jennifer and Corrie are to develop an improved/more robust fillable membership application form. It was suggested that the links to both the application form & proposal be moved to the web home page table.

3. Database of TARA Members

It is planned to construct a pdf viewable document listing TARA members and corresponding allowed viewable fields – updated weekly and accessible via ldap by username/password.

4. Membership Acknowledgement

Tamara is to send a pdf acknowledgement that the member has been formally accepted and informing them how to apply for a username/password allowing them to view non-public information on the web site. The basis for application of username/password will be similar to applying for a regular email address at TRIUMF.

5. TARA Membership Benefits.

Negotiations are ongoing to expand the benefits to TARA members.

- Pay parking at TRIUMF is to be an issue in the future.
- Software licensing is to be clarified.
- Need for an access card to allow entry to main office building.

6. Access to UBC Library

Mike Craddock is to expedite free electronic access by TARA members to UBC Library – possibly

7. Next TARA Social Function

A summer Barb-B-Que (to take place in July or August) was suggested – perhaps held at Cecil Green (<http://www.cecilgreenpark.ubc.ca>). This would cost money – with each member & guest paying a fee. This item deferred to TARA Exec next meeting – and in meantime exchange interim emails on this matter.

8. Next and number of meetings.

It was felt that 4 executive meetings/yr is appropriate. The next TARA executive meeting is scheduled to be held at TRIUMF at 10:00am April 7th 2010