



## 2020 HOURLY TIMESHEET CUT-OFF SCHEDULE

In order to meet UBC Payroll cut-off dates, hourly timesheets are due into the **TRIUMF HR office by noon**, on the dates indicated below. Late timesheets may result in delayed payment of wages and will be paid on the next available pay period.

Hourly Pay Period	Hourly Time Sheet to	Hourly Pay Day
2020	Human Resources by NOON	2020
Jan 1 - 15	Tues, Jan 14	Thurs, Jan 23
Jan 16 - 31	Fri, Jan 30	Fri, Feb 7
Feb 1 - 15	Wed, Feb 12	Tues, Feb 23
Feb 16 - 28	Thurs, Feb 27	Fri, Mar 6
Mar 1 - 15	Fri, Mar 13	Mon, Mar 23
Mar 16 - 31	Fri, Mar 27	Wed, Apr 8
Apr 1 - 15	Tues, Apr 14	Thurs, Apr 23
Apr 16 - 30	Wed, Apr 29	Fri, May 8
May 1 - 15	Wed, May 13	Fri, May 22
May 16 - 31	Fri, May 29	Mon, Jun 8
Jun 1 - 15	Fri, Jun 12	Tues, Jun 23
Jun 16 - 30	Mon, Jun 29	Wed, Jul 8
Jul 1 - 15	Tues, Jul 14	Thurs, Jul 23
Jul 16 - 31	Wed, Jul 29	Fri, Aug 7
Aug 1 - 15	Thurs, Aug 13	Fri, Aug 21
Aug 16 - 31	Fri, Aug 28	Tues, Sep 8
Sep 1 - 15	Mon, Sep 14	Wed, Sep 23
Sep 16 - 30	Tues, Sep 29	Thurs, Oct 8
Oct 1 - 15	Wed, Oct 14	Fri, Oct 23
Oct 16 - 31	Thurs, Oct 29	Fri, Nov 6
Nov 1 - 15	Fri, Nov 13	Mon, Nov 23
Nov 16 - 30	Fri, Nov 27	Tues, Dec 8
Dec 1 - 15	Mon, Dec 14	Wed, Dec 23
Dec 16 - 31	Tues, Dec 22	Fri, Jan 8, 2021