


2021/22 Budget - Timeline

	Task	Owner	Finance Support	Start Date	End Date	Duration
	Account Budget Entry	Account Holder	Chloe Zhang	Oct. 1 st	Oct.30 th	1 month
	Divisional Review	ALD	Chloe Zhang	Nov. 2 nd	Nov.20 th	3 weeks
	Lab-wide Adjustments	ALD, CFO, Lab Director		Nov.23 rd	Dec.11 th	3 weeks
	Final Version	TRIUMF Leadership Team		Dec.14 th	Dec.18 th	1 week


Budget 2021/22 – Calendar


Accountholder announcement – Oct 1st, 2020


October 2020						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	▶ 13	▶ 14	▶ 15	▶ 16	17
18	▶ 19	▶ 20	▶ 21	▶ 22	▶ 23	24
25	▶ 26	▶ 27	28	29	30	31


November 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	▶ 9	▶ 10	11	▶ 12	▶ 13	14
15	▶ 16	▶ 17	▶ 18	▶ 19	▶ 20	21
22	23	24	25	26	27	28
29	30					


December 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

 Account Budget Entry

 Division Head review

 Lab-wide adjustments

 Final Version

 One-on-One Finance Support dates

Please contact **Chloe Zhang** to book 1-1 session online.

Unit 4 / Agresso Instructions

<http://www.triumf.ca/administration/accounting>

Accounting

- View
- Members
- Pages

Contact Accounting

- Contact Us

Account Information

- Opening a New Account
- Transferring Funds Between Accounts

NRC Budget Submissions for Account Holders/Alternates

- Budget Schedule
- Quick Summary Instruction for Account Holder
- Unit4 Agresso Planner Detailed Instructions

NRC Budget Submission for ALD's

- Quick Summary Instruction for ALD
- Unit4/Agresso Planner Detailed Instructions

