

Memo**Date: June 4, 2021****To:** TRIUMF grant eligible staff**Cc:** Director, DDO, ALDs, ORS**From:** Reiner Kruecken, TRIUMF RGO**Re: TRIUMF guidelines and deadlines for NSERC Discovery Grant competition 2022**

To all grant eligible staff members,

If you are intending to submit an application in the 2022 Discovery Grant Competition (inside or outside of the SAP Envelope) please read this memo completely and ensure you follow the internal guidelines.

The TRIUMF internal Notices of Intent (NOIs) deadline is 12:00 noon PT on Friday, July 23rd.

The NSERC deadline for NOIs is August 3, 8:00 pm ET (5:00 pm PT).

(Note: the NSERC websites indicate August 1 as deadline, but the Research Portal deadline is set to August 3)

- NOIs are mandatory for all Subatomic Physics (SAP) Project Grants, Individual Discovery Grants (SAP and non-SAP), SAP Major Resources Support (SAP-MRS), and Categories 2 & 3 SAP Research Tools and Instruments (RTI) Grants.
- Any applicant on an NOI shall ensure that the respective ALD is informed of the intent to submit before the submission is sent, regardless of whether the application is led by a PI at TRIUMF or at an external institution.

For your ease of reference, the NSERC Memos to Potential Applicants regarding NOIs can be found here:

- [Notification of Intent to Apply for a Subatomic Physics Discovery Grant - 2022 Competition](#)
- [Notification of Intent to Apply for a Discovery Grant – 2022 Competition](#)

All applicants are strongly encouraged to fully review these as well as the relevant Program Overviews:

- [NSERC Discovery Grants Program Overview](#) (applicable to all applicants)
- [NSERC Discovery Grant Program](#) (for non-SAP applicants)
- [NSERC Subatomic Physics Discovery Grants Program \(Individual and Project\)](#)

In particular, please utilize the information available on the various [Grant Merit Indicators](#) and specifically the criteria regarding the training of [highly qualified personnel \(HQP\)](#) and [Guide regarding EDI](#).

The **TRIUMF internal deadlines** for the full grant applications are as follows:

Internal Deadline	Program
September 17	<ul style="list-style-type: none"> • SAP Project applications requesting \$500,000 or more per year • SAP MRS applications • SAP RTI <i>Categories 2 and 3</i> applications
October 11	<ul style="list-style-type: none"> • SAP RTI <i>Category 1</i> applications • RTI Grants outside of Subatomic Physics
October 18	<ul style="list-style-type: none"> • Individual Discovery Grants • SAP Discovery Grants (Individual and Project) requesting less than \$500,000 per year

The **NSERC [deadlines](#)** for the full grant applications are as follows:

NSERC Deadline	Program
October 1	<ul style="list-style-type: none"> • SAP Project applications requesting \$500,000 or more per year • SAP MRS applications • SAP RTI <i>Categories 2 and 3</i> applications
October 25	<ul style="list-style-type: none"> • SAP RTI <i>Category 1</i> applications • RTI Grants outside of Subatomic Physics
November 1	<ul style="list-style-type: none"> • Individual Discovery Grants • SAP Discovery Grants (Individual and Project) requesting less than \$500,000 per year

IMPORTANT:

For **any** application involving a TRIUMF BAE, a **TRIUMF Research Project Summary Form, signed by the ALD**, has to be submitted to the RGO for review and approval by the respective internal deadlines for the full application **together with an electronic version of the full grant application**.

Failure to meet this deadline will result in TRIUMF not forwarding TRIUMF-led applications to NSERC or withholding approval towards the lead institution for those applications led by another institution.

This deadline will be strictly enforced.

Each TRIUMF lead applicant must also ensure that the co-applicants from other institutions obtain the appropriate approval from the authorized officer of their organization prior to formally submitting the application. An e-mail to TRIUMF RGO (reinerk@triumf.ca) with this approval will be sufficient.

TRIUMF co-applicants for grants led by an external PI need to provide the TRIUMF RGO, at least one week before the NSERC deadline, with the contact information of the appropriate officer at the lead institution who will receive the TRIUMF authorization for the participation of the co-applicants in the grant.

If you have any questions, please do not hesitate to contact me.



Reiner Kruecken
TRIUMF RGO