

Memo

Date: June 19, 2020

To: TRIUMF grant eligible staff

Cc: Director, DDO, ALDs, ORS

From: Reiner Kruecken, TRIUMF RGO

Re: TRIUMF guidelines and deadlines for NSERC Discovery Grant competition 2021

To all grant eligible staff members,

If you are intending to submit an application in the 2021 Discovery Grant Competition (inside/outside of SAP Envelope) please read this memo completely and ensure you follow the internal guidelines.

Notice of Intent (NOI) Submission Guidelines

TRIUMF internal NOI deadline: **Tuesday, July 21st, 2020, at 12:00 noon PT**

NSERC NOI deadline: **Tuesday August 4th, 2020 at 8:00pm ET.**

- NOIs are required for all NSERC Discovery Grants, Subatomic Physics (SAP) Project Grants and Individual Discovery Grants, SAP Major Resources Support (SAP-MRS), and Categories 2 & 3 SAP Research Tools and Instruments (RTI) Grants.
- Any applicant on an NOI shall ensure that the respective ALD is informed of the intent to submit before the submission is sent.

For your ease of reference, the NSERC Memos to Potential Applicant regarding NOIs can be found here:

- [Notification of Intent to Apply for a Subatomic Physics Discovery Grant - 2021 Competition](#)
- [Notification of Intent to Apply for a Discovery Grant – 2021 Competition](#)

Full Application Submission Guidelines

All applicants are strongly encouraged to fully review the instructions and Program Overviews specific to the competition that the applicant is applying for:

- [NSERC Discovery Grants Program](#)
- [NSERC Subatomic Physics Discovery Grants Program \(Individual and Project\)](#)
- [NSERC Research Tools and Instruments \(RTI\) – no NOI required](#)
- [NSERC Subatomic Physics \(SAP\) RTI](#)
- [NSERC Subatomic Physics \(SAP\) MRS](#)

In particular, please utilize the information available on the various Grant Merit Indicators and specifically the criteria regarding the training of highly qualified personnel (HQP) and [Guide regarding EDI](#).

The **TRIUMF internal deadlines** for the full grant applications will be:

- **Thursday, September 10th, 2020** for
 - SAP Project applications requesting \$500,000 or more per year
 - SAP MRS applications

- Categories 2 and 3 SAP RTI applications
- **Monday, October 5th, 2020** for
 - Category 1 SAP RTI applications
 - RTI Grants outside of Subatomic Physics
- **Monday, October 12th, 2020** for
 - Individual Discovery Grants
 - SAP Discovery Grants (Individual and Project) requesting less than \$500,000 per year

The **NSERC deadlines for grant applications** are as follows:

- **Thursday, October 1st, 2020** for
 - SAP Project applications requesting \$500,000 or more per year
 - SAP MRS applications
 - Categories 2 and 3 SAP RTI applications
- **Monday, October 26th, 2020** for
 - Category 1 SAP RTI applications
 - RTI Grants outside of Subatomic Physics
- **Monday, November 2nd, 2020** for
 - Individual Discovery Grants
 - SAP Discovery Grants (Individual and Project) requesting less than \$500,000 per year

IMPORTANT:

For **any full application** with a TRIUMF BAE as lead or co-applicant, a **signed TRIUMF Research Project Summary Form** has to be submitted to the RGO for internal review by the respective internal deadlines.

For **any application** with a TRIUMF BAE as lead applicant, an **electronic version of the full grant application** needs to be submitted to the RGO for internal review by the appropriate internal deadline above. Failure to meet this deadline will result in TRIUMF not signing the application. This deadline will be strictly enforced.

Each TRIUMF lead applicant must also ensure that the co-applicants from other institutions obtain the appropriate approval from the authorized officer of their organization prior to formally submitting the application. An e-mail to the TRIUMF RGO at reiner.kruecken@triumf.ca with this approval will be sufficient. TRIUMF co-applicants for grants led by an external applicant need to provide the TRIUMF RGO, at least one week before the NSERC deadline, with the contact information of the appropriate officer at the lead institution who will receive the TRIUMF authorization for the participation of the co-applicants in the grant.

If you have any questions, please do not hesitate to contact me.

Reiner Kruecken
TRIUMF RGO